

Volunteer application

My details



Mr/Mrs/Ms/Miss/Other First name

Surname

Address

Postcode

Date of birth*

*This will not be used as part of the selection process

Email

Home telephone

Work telephone

Mobile telephone

PARENTAL/GUARDIAN CONSENT - This is required for volunteers under the age of 16.
I give my consent for this person to volunteer with Vivacity in the volunteer role/s listed below.

Signed

Date

Relationship to you

Please tell us about any essential health information/allergies:

EMERGENCY CONTACT - Who would you like us to contact for you in the event of an emergency.

Name

Relationship to you

Telephone number

SERVICE AREA YOU'RE INTERESTED IN

Heritage Libraries Arts Sports Archives Events Other

What would you like to gain from your volunteering experience?

Please return this form to: The Volunteer Team, Central Library, Broadway, Peterborough, PE1 1RX
or email: volunteering@vivacity-peterborough.com

vivacity-peterborough.com

Company Reg. No. 07171668 | Charity No. 1138230



Volunteer application

Tell us about yourself. You can include skills and/or experience gained at home/work/volunteering or training/school. What are your interests and hobbies?

WHICH DAYS/TIMES WOULD SUIT YOU BEST TO CARRY OUT YOUR VOLUNTARY WORK?

TIME	MON	TUES	WED	THURS	FRI	SAT	SUN
MORNING							
AFTERNOON							
EVENING							
ADDITIONAL INFORMATION							

HOW DID YOU HEAR ABOUT VOLUNTEERING WITH VIVACITY?

- An Event Word of mouth Newspaper Vivacity Website Vivacity Volunteer Do-it Website
 Leaflet/Poster Vivacity Customer Volunteer Centre Other: _____

REFERENCES

To assess your suitability for the role, we take references from individuals who have known you for at least two years and are aged 18 years or over. They must not be a family member or live in the same household as you and they must be able to comment on your ability to perform the role that you are applying for.

REFERENCE ONE		REFERENCE TWO	
NAME		NAME	
ADDRESS		ADDRESS	
TELEPHONE		TELEPHONE	
EMAIL		EMAIL	
HOW DO YOU KNOW THIS PERSON?		HOW DO YOU KNOW THIS PERSON?	

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Data Protection

We will use your personal details in relation to your volunteering application and volunteering activity within Vivacity. Your details will be held on a computerised database. We never sell or pass your details to third parties.

May other Vivacity services contact you?

Yes/No

If yes, can we contact you by:

Post/Email

DISCLOSURE & BARRING SYSTEM (DBS)

DBS checks will be undertaken where applicable.

Have you ever been convicted of a criminal offence, including cautions, warnings, reprimands or bind overs which remain 'unspent'?

Yes/No

Under the Rehabilitation of Offenders Act 1974, you are required to provide details of all 'unspent' convictions.

If the volunteering role you are applying for involves access to children or vulnerable adults, you must declare any 'spent' criminal convictions, cautions, warnings, reprimands or bind overs below:

Have you ever been investigated for, or had any action taken against you in relation to safeguarding children or vulnerable adults?

Yes/No

Please give details

*The Rehabilitation of Offenders Act 1974 (exceptions) Order 1975 does not allow volunteers with access to children and vulnerable persons the right to withhold information regarding previous criminal convictions, as well as cautions, warnings, reprimands and bind overs for **any** offence (not just those involving children) which for other purposes are 'spent' under the provisions of the Act. You **must** disclose in this section **any** previous convictions, cautions, warnings, reprimands and bind overs.*

CONFIRMATION

I confirm that the information provided on this form is accurate to the best of my knowledge.

I understand that any information submitted in connection with volunteering and subsequently found to be incorrect may result in the termination of my volunteering with Vivacity.

Signature

Date

OFFICE USE ONLY

Database Interview Pack Badge Refs Start Date

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Equal Opportunities

STRICTLY CONFIDENTIAL

Vivacity is committed to the principle of equal opportunities. To help us implement and monitor this policy we would appreciate it if you could provide us with the information below. All information given is treated as strictly confidential and will be used for equal opportunity monitoring purposes only. Completion of this form is voluntary.

Name (optional)

Tick as appropriate

SERVICE Heritage Libraries Arts Sports Other

GENDER Male Female

AGE 11-16 17-18 19-25 26-59 60 & over

CURRENT CIRCUMSTANCES

- | | | |
|--|---|---|
| <input type="checkbox"/> Retired | <input type="checkbox"/> Lower managerial & professional occupation | <input type="checkbox"/> Lower supervisory & technical occupation |
| <input type="checkbox"/> Education | <input type="checkbox"/> Intermediate occupations | <input type="checkbox"/> Semi-routine occupation |
| <input type="checkbox"/> Unemployed | <input type="checkbox"/> Small employer & own account workers | <input type="checkbox"/> Routine occupation |
| <input type="checkbox"/> Higher managerial & professional occupation | | <input type="checkbox"/> Long-term unemployed |

DISABILITY Yes No

RELIGION Baha'l Jewish Buddhist Muslim C of E Parsi Catholic
 Rastafarian Christian Sikh Hindu Other

ETHNIC ORIGIN White British Irish Other

Mixed White & Black Caribbean White & Asian
 White & Black African Other mixed background

Asian or Asian British Indian Bangladeshi
 Pakistani Other Asian background

Black or Black British Caribbean Other Black background
 African

Chinese or any other ethnic group Chinese Other background

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